



OFFICE OF THE UNDER SECRETARY OF DEFENSE

1100 DEFENSE PENTAGON
WASHINGTON, DC 20301-1100

APR 21 2021

COMPTROLLER

MEMORANDUM FOR CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
DIRECTOR OF OPERATIONAL TEST AND EVALUATION
CHIEF INFORMATION OFFICER OF THE DEPARTMENT OF
DEFENSE
ASSISTANT SECRETARIES OF DEFENSE
ASSISTANT SECRETARY OF THE ARMY (FINANCIAL
MANAGEMENT AND COMPTROLLER)
ASSISTANT SECRETARY OF THE NAVY (FINANCIAL
MANAGEMENT AND COMPTROLLER)
ASSISTANT SECRETARY OF THE AIR FORCE (FINANCIAL
MANAGEMENT AND COMPTROLLER)
DIRECTOR OF NET ASSESSMENT
DIRECTORS OF DEFENSE AGENCIES
DIRECTORS OF DOD FIELD ACTIVITIES

SUBJECT: Omnibus Reprogramming Action for Fiscal Year (FY) 2021

I am requesting a consolidated submission of all of your Omnibus Reprogramming requirements, to include the Military Intelligence Program (MIP), to this office by **Friday, April 30, 2021**. The MIP requirements and funding sources must be submitted separately and will be processed as a standalone request.

To better prioritize the requirements that most directly support the Interim National Security Strategic Guidance and the Secretary of Defense priorities, the Department must identify the funding options, the funding sources, and the risks of implementing the options. Your support is requested in meeting the submission deadline to provide the Senior Leadership sufficient time to evaluate options and make decisions.

In order to ensure full consideration of your requests, your explanations for both increases and decreases must be informative of the programmatic adjustment, concise, and **net to zero**. You will need to provide thorough justification to expedite the review of your proposals by this office, the Office of Management and Budget, and the congressional committees. Each requirement must explain the need for additional funding and the impact to the program if funds are not provided. Each source must explain why funds are available and the impact on the program. All requirements and sources must be categorized according to the Interim National Security Strategic Guidance and the Secretary of Defense priorities and placed into the categories provided in the enclosed template. Any proposed **new start** program must be identified and the narrative must contain the information required for new starts by the **DoD Financial Management Regulation**, Volume 3, Chapter 6, section 0604. Additionally, proposed **new starts** must be approved by the cognizant Director of the respective Program/Budget

organization **prior** to submission. Congressional special interest items must be identified and include narratives of any impacts to the congressional items.

A negative response is required if a Component does not have any requirements or funding sources for inclusion in the Omnibus. To ensure that the appropriate authority is being used, Components must clearly identify whether the sources and/or requirements are using base budget or Overseas Contingency Operations (OCO) budget funds, (i.e., Title IX funding). You are reminded that OCO sources can only be used to fund OCO requirements. Components are required to clearly identify classified actions as part of their unclassified Omnibus submission.

The attached templates are required as part of your Omnibus submission and will be used to support briefings to both the Senior Leadership and the Congress. The templates include a spreadsheet to be completed for all programmatic adjustments that is intended to capture all the relevant details and to bin the request by theme or interest area. Additionally, an information paper shall be completed for all Operation and Maintenance items. Only Omnibus submissions that include a completed template will be accepted.

In addition, Components are to provide separately, concurrent with their submission, the classified details in electronic format to the appropriate Comptroller point of contact (POC). The Comptroller POC for all Special Access Program (SAP) related reprogramming requirements and classified reprogramming requirements, is Craig Garant, Craig.R.Garant.civ@mail.mil 703-697-1029 and the POC for all MIP requirements is Randy Fisher, Randall.D.Fisher.civ@mail.mil, 703-692-3980. My POC for this action is Brian Snyder, Brian.D.Snyder22.civ@mail.mil, 703-697-0022. Your unclassified PDF file transmittal memorandum and electronic DD 1415-1 should be submitted in the Enterprise Funds Distribution (EFD) system no later than **Friday, April 30, 2021**.



Anne J. McAndrew

Performing the Duties of the Under Secretary of
Defense (Comptroller)/Chief Financial Officer

Attachments:

TAB 1 - FY21 Omnibus Reprogramming Template (spreadsheet)

TAB 2 - FY21 Omnibus O&M UFR_Sources Template